

MOBILEHOME ADVISORY COMMISSION

MINUTES OF MEETING

FEBRUARY 16, 2006

MEMBERS PRESENT:	Vernon D. Swart Jr.	Chair
	Alice Esquivel	Vice Chair
	Paula Merola	Commissioner
STAFF:	Brandi Hoffman-Ooka	City Staff
	Mark DeCastro	City Attorney
	Theresa Ramos	City Staff
MEMBERS ABSENT:	Jacque Heffner	Commissioner
	Fran Hirsch	Commissioner
GUESTS:	Brohne Lawhorne	Santa Clara County Dispute Resolution Program
VISITORS:	Jorj Tilson	Executive Director, Manufactured Housing Educational Trust (MHET)
	Emil Helsing	California Mobilehome Resource Action Association (CMRAA), Chateau La Salle
	Martha O'Connell	Golden State Manufactured-Home Owners League (GSMOL), Colonial Manor

MEETING**A. Call to Order**

Chair Swart opened the meeting at 5:06 p.m.

B. Orders of the Day**C. Approval of Minutes**

1. *Approval of the February, 2006 Minutes:* Vice Chair Esquivel made a motion to approve the Minutes from December 13, 2005. Chair Swart seconded the motion. The motion passed (3:0).

D. Action/Discussion Items*D.1.a. City/County Mobilehome Mediation Program—Update*

Brohne Lawhorne presented updated information on the informal City/County Mediation Services for the San José Mobilehome Community. According to Lawhorne, the County is receiving approximately one referral a month from the City.

Chair Swart asked if San José mobilehome park owners and residents were aware of County Mediation Services. Lawhorne responded that he was unaware of the City's efforts to market the program but would assist City staff in developing a strategic marketing plan. Lawhorne said that the County's internal outreach efforts are targeted towards other government and large 501C(3) non-profit organizations and done by word of mouth, newspaper, and/or website. Tilson asked if City staff refers mobilehome residents to the County. Staff said that they have but added that a massive advertising campaign would create potential workload issues and possible monetary compensation.

D.1.b. Mobilehome Advisory Commission Term Limits—Update

City Attorney, Mark DeCastro, submitted a Memorandum to the MAC regarding term limits. O'Connell asked if a Commissioner who has already served 2 three-year terms, could be considered by the City Council for another term. DeCastro responded that the Municipal Code allows a third term with City Council's approval.

D.1.c. Mobilehome Resident Demographics

City staff presented census data from the Bay Area Economics (BAE) Report and said that the document is on the City's website for review. Tilson stated that the BAE Report does not make a distinction between mobilehomes located in mobilehome park communities and the physical structure of a mobilehome. Tilson said there are significant

changes in the resident populations within mobilehome parks and suggested that if the Commission was interested in a survey, a Committee could be formed to report back to the Commission on their findings and recommendations.

E. Correspondence—City staff mailed a thank you letter to the previous guest speaker. City staff reported that they received an announcement regarding upcoming public hearings on the City's five-year Consolidated Plan. Chair Swart requested that City staff provide a copy of the notice to the Commission. City staff will provide a copy of the announcement and include it in the next MAC packet.

F. Staff Reports

1. *Database Report*— No comment.
2. *Call Log Report*—City staff reported on Commissioner Hirsch's previous inquiry regarding Willow Springs Mobilehome Park stating that the correct name is Willow Glen Mobilehome Park.
3. *Litigation Report*—No comment.
4. *Legislative Report*— No comment.
5. *Community Event Report*—No comment.
6. *Agenda Plan*—the MAC reviewed the Agenda Plan for 2006. Chair Swart suggested that the June MAC meeting be changed to a MAC Retreat on Saturday, June 17, 2006 at the Hayes Mansion. Commissioner Merola made a motion to change the date and Chair Swart seconded the motion. The motion passed (3:0). City staff will coordinate logistics for the Retreat.

Tilson asked that the Commissioners survey mobilehome parks to collect data regarding population changes due to an influx of working families living in mobilehome parks needing more City services such as libraries, recreation, and after-school activities. Tilson would also like to collect data on changes in the physical nature of mobilehome parks including: 1) age of mobilehome parks, 2) condition of the roadways, and 3) infrastructure. Chair Swart said that the MAC Charter does not allow jurisdiction over resident population changes in mobilehome parks. City Attorney Mark DeCastro suggested that another Commission within the City might have more relevance to this topic.

Chair Swart asked that a discussion about the quality of life in mobilehome parks as it relates to the City's Mobilehome Ordinance be a future Agenda Item. Chair Swart requested City staff give input regarding core issues between mobilehome park owners and residents. City staff responded that a Mobilehome Resource Guide is being developed to provide a better understanding of the City's Mobilehome Rent Ordinance and address commonly asked questions.

G. Announcements

City staff, Theresa Ramos, announced a maternity leave tentatively scheduled from July to October 2006.

H. General Public Comment

I. Adjournment

The Mobilehome Advisory Commission Meeting was adjourned at 5:54 p.m.