

HOUSING AND COMMUNITY DEVELOPMENT ADVISORY COMMISSION (HCDC)

SYNOPSIS OF MEETING AT 5:45 PM

July 9, 2009

MEMBERS PRESENT: Chair Mace, Vice Chair Norimoto, Commissioners Contreras, Darrow, Ellak, and Tom
MEMBERS ABSENT: Commissioners Cantore and Munoz (unexcused)
CITY STAFF: M. DeCastro (City Attorney's Office), J. Morales-Ferand (Housing), S. Le (Councilmember Nguyen's Office), R. Lopez (Housing), D. Murillo (Housing), J. Scheiner (Housing), M. Whatley (Housing)
GUESTS: P. Ward (Affordable Housing Network)
LOCATION: 200 E. Santa Clara Street, Tower, Room 1254, San José, CA 95113

Digital Recording of the meeting can be obtained from the City of San Jose Housing Department

AGENDA ITEM

(a) Call to Order/Orders of the Day

The meeting was called to order at 6:08 p.m.

(b) Introductions

Commissioners, guests, and staff introduced themselves.

(c) Announcements

Mr. Lopez announced that Gloria Jabaut resigned from the Commission due to personal reasons.

(d) Approval of Action Minutes for:

(1) July 9, 2009

Vice Chair Norimoto made the motion to approve the action minutes for July 9, 2009 with a second by Commissioner Darrow and was approved 6-0.

(e) Consent Item: Housing Department Production Reports

Vice Chair Norimoto made the motion to approve the calendar consent item. The motion was seconded by Commissioner Darrow. The motion was approved 6-0.

(f) Update on General Plan Task Force (W. Chen, Housing Department)

Mr. Chen updated the Commission on the status of the San Jose Envision 2020 Update process and the current working draft of land use/transportation scenario guidelines. Mr. Chen also distributed a tentative schedule of future General Plan Task Force meetings.

(g) Recommendation to the Housing Department Director on Housing Trust Fund Recommendations for (J. Scheiner, Housing Department):

- (1) EHC Lifebuilders Equipment Purchase
- (2) Santa Clara County Office of Affordable Housing to continue the UPLIFT Transit Pass Program
- (3) Operating Costs for Loaves and Fishes and Martha's Kitchen Hot Meal Programs
- (4) EHC Lifebuilders to Administer the Housing Department's New Auto Repair Assistance Program

Ms. Scheiner presented each proposal to the Housing Commission. Commissioner Contreras made the motion to recommend support to the Director of all Housing Department staff's recommendations with a second by Commissioner Darrow. The motion passed 6-0.

(h) Creation and Application of Ad-Hoc Committee to Handle Emergency Housing Trust Fund Issues (J. Scheiner, Housing Department)

Commissioner Tom made the motion to allow Housing Department Director discretion for emergency applications with the stipulation that the Housing Department provide the Commission guidelines of what constitutes an emergency. The motion was seconded by Commissioner Darrow. The motion passed 5-1 with a no vote by Commissioner Contreras.

The Commission also requested a follow-up report on the guidelines for emergency applications as well as further discussion of the Housing Trust Fund ordinance.

(i) Appointment to Community Development Block Grant (CDBG) Program Ad-Hoc Committee (Chair Mace)

Commissioner Darrow made the motion to re-appoint Chair Mace to the CDBG Ad-Hoc committee with a second by Vice Chair Norimoto. The motion passed 6-0.

(j) Update on Parks & Affordable Housing (M. Whatley, Housing Department)

Ms. Whatley stated that staff is still in the process of analyzing the issue and will be going to the Community and Economic Development Committee at the end of August.

(k) Update on Citywide Inclusionary Housing Ordinance (M. Whatley, Housing Department)

Ms. Whatley stated that the ordinance has been published on the website and four meetings will occur in July. She also stated that additional meetings may be added in September.

The Commission stated that they would like a special meeting on September 28 to discuss the issue before it is brought to the City Council.

(l) Standing Reports

- (1) Chair's Report – no report
- (2) Director's Report – no report
- (3) City Council Meeting Report for June 16 – June 23 (Chair Mace) – no report
- (4) Ad-Hoc Committees
 - (a) CDBG Ad-Hoc Committee – no report

(m) Future Agenda Items

No future agenda items.

(l) Open Forum

No public comment.

(m) Adjournment

The meeting was adjourned at 7:41 p.m.

DRAFT