

**DRAFT****MOBILEHOME ADVISORY COMMISSION****SYNOPSIS OF REGULAR MEETING****APRIL 15, 2010**

<b>MEMBERS PRESENT:</b>	Monna S. Lang	Chairperson
	Mike Graves	Vice Chairperson—departed at 6:15pm
	David P. Oster	Commissioner
	Donna Cox	Commissioner
	Jacquie Heffner	Commissioner
<b>STAFF:</b>	Madison Nguyen	Councilmember-Liaison—departed at 6:00pm
	Lan-Thao Nguyen	Councilmember Nguyen's Office
	Shasta Greene	City Attorney Staff
	Vivian Frelix-Hart	Housing Staff
	Theresa Ramos	Housing Staff
<b>PUBLIC:</b>	Martha O'Connell	Senior Commission Liaison/ Home Owners to Maintain Equity, President
	Elizabeth Warren	Home Owners to Maintain Equity (HOME), Colonial Manor
	Roseanne Johnson	Resident, Oakcrest Mobilehome Park

- (a) **Call to Order/Welcome/Introductions**—Lang opened the meeting with introductions at 5:02pm.
- (b) **Public Comment/Open Forum**—none.
- (c) **Orders of the Day**—none.
- (d) **Announcements**
- (1) **Five-Year Consolidation Plan 2010-1015**—Greene announced the notice of hearings of the five year consolidation plan 2010-2015.
- (e) **Mobilehome Advisory Commission Synopsis**
- (1) **Review and accept the February 18, 2010 Synopsis of Regular Meeting**—Graves made a motion to accept the February 18, 2010 Synopsis. Heffner seconded the motion. The motion passed (5:0).
- (f) **Discussion/Recommended Actions**
- (1) **Review second draft of infrastructure survey, discuss, and make recommendations, Donna Cox**—Cox distributed a draft letter for park residents with an attached survey for review and discussion. Graves made a motion to accept the second draft letter to residents and first draft letter to park managers and questionnaires with corrections and additional edits by City staff. Oster seconded the motion. The motion passed (5:0). The Commission discussed logistics of letter and survey distribution and having a similar letter with a survey distributed to the park owners and managers. Graves made a motion to request that City staff mail out the letters and questionnaires with stamped return envelopes. Heffner seconded the motion. There was discussion of the motion. Heffner requested accessibility of the letter and survey on the City's website. Graves amended his motion by directing staff to distribute the letters to residents and park managers electronically and conventionally per City staff's discretion so the survey could proceed expeditiously. Heffner seconded the amended motion. The motion passed (5:0). City staff will have the Chair review the final draft prior to disbursement.
- a) Review the mobilehome park listing—Program staff provided the MAC with mobilehome parks.
- (2) **Discuss submetering to mobile home dwellings in parks**—Program staff provided informational material to the MAC to bring awareness and start a discussion about submetering. Inquiries about the issue came from: 1) a resident whose new park owner converted to individual metering, 2) a park owner solicited a City department with water jurisdiction to convert from park metering to individual metering; 3) rebate incentives to park owners to conserve water; and 4) submetering compliance subject to the Mobilehome Residency Law. Cox stated that her park charges a monthly \$16.11 meter fee for a \$12.00 monthly usage charge and requested assistance from City staff to find out which water meter provider served her park. Heffner requested that submetering be a future agenda item. City staff will follow-up.

Public comment: O'Connell submitted a letter to the MAC in response to the two articles in the MAC packet. O'Connell stated two points: 1) the last time the City increased service charges which is a line item on her billing, O'Connell was the only citizen who stood up asking the City not do to it because the assistance programs do not use the elder economic security standards index to determine income; and 2) when O'Connell's water meter was read, she was informed that she had the lowest bill and told to use more water.

Public comment: Johnson stated that mobilehome residents don't have the right to know how monies are being allocated and have a hard time receiving services. Johnson also brought forward a new issue; the new park owner is transferring mailbox maintenance responsibility to park residents. The MAC asked City staff to follow-up on the mailbox issue.

- (3) **Discuss and make a recommendation about a Commission Retreat; date and time**—Graves made a motion to have the MAC retreat on Saturday August 21, 2010 at a City owned facility from 9:00am to noon where the first hour of the retreat would be a Commission meeting. Cox seconded the motion. The motion passed (5:0). Program staff will prepare logistics.
- (4) **Update on mobilehome case law and legislation and discussion, Shasta Greene**—Greene referenced three legislative bills: SB 23 (park requirement to post an emergency plan by September 1, 2010); SB 111 (non-substantive amendments to Mobilehome Residency Law regarding utilities); and SB 398 (fire prevention and jurisdiction) and referred the MAC to [www.leginfo.ca.gov](http://www.leginfo.ca.gov) for further information. Greene distributed an article; "Capitola Denies Mobile Home Subdivision on Coast" by Linda Friday and gave a brief overview of park conversion. Greene briefly mentioned that Guggenheim vs. the City of Goleta will be heard by the 9<sup>th</sup> Circuit *en banc*, rendering the original 9<sup>th</sup> circuit decision void. Graves disclosed to the MAC that he represents park owners who have joined with the amicus brief with the park owners in the case involving the City of Goleta. Greene distributed Council Policy 0-36 regarding City Council/Commission Code of Conduct dated June 19, 2007 and provided a brief overview.
- (5) **Review the MAC agenda plan, discuss, and make recommendations, Commission**—The MAC reviewed and discussed the MAC agenda. The Commission made recommendations. In August, host a MAC retreat for August 21, 2010 from 9am to noon at a City owned facility where the first hour is a Commission meeting. In June: 1) review responses from the survey; 2) discuss City budget and how it will affect services to the mobilehome community; and 3) review and discuss possible retreat topics.

Public comment: O'Connell inquired if there were layoffs for the Housing Department because she was told by PRNS staff that Housing would not have layoffs.

(g) **Correspondence**—none

(h) **Adjournment**—The MAC meeting adjourned at 6:32pm.